

## **LS Networks VALUES YOUR PRIVACY**

LightSpeed Networks, Inc. (LS Networks) is committed to protecting the privacy of our customers and the visitors to our website. We have established this Privacy Policy, and are providing it to you, so that you can understand the manner in which we may collect and use your information, and the efforts we exert to protect that information. If you do not consent to the terms of this Privacy Policy, please do not use LS Networks services or our company website ([www.lsnetworks.net](http://www.lsnetworks.net)).

## **USE OF PERSONAL INFORMATION**

LS Networks uses customer provided personal information so that we can deliver your services and process your payments. We may need to transfer that information to our agents or the employees of our service providers for the initiation and/or ongoing provisioning of those services you order from us. We collect contact information, email addresses, phone numbers and other information required to provide your service.

## **DISCLOSURE TO THIRD PARTIES**

LS Networks will not sell or trade your information to unrelated third parties. Under the Communications Assistance for Law Enforcement Act (CALEA) we must release your personal information to law enforcement agencies if we are legally required to do so by court order or subpoena. If we are legally compelled to release information to a third party, we may or may not notify you of this release, based on the conditions surrounding the release of information. In some instances, LS Networks could be legally prohibited from notifying a customer of the release of information to law enforcement. Aside from those circumstances, customer notification of the release of information to law enforcement is at the sole discretion of LS Networks.

## **HOW WE PROTECT YOUR PRIVACY**

LS Networks maintains and protects the security of our servers and your personal information. To secure the information collected online, prevent unauthorized access, maintain data accuracy, and ensure only appropriate use of information, LS Networks has established appropriate physical, electronic, and management safeguards. We use industry standard Secure Sockets Layer (SSL) encryption when collecting personal information. Our company website is hosted in a data center which makes use of multiple levels of redundant firewalls and database encryption to protect information. Internally, we limit access to personal information to those employees and agents who we believe have reasonable need to use the information to deliver products and services to you, or to perform their jobs. All LS Networks employees and agents are subject to our code of conduct that requires employees and agents to follow every law, rule, regulation, and court and commission order that applies to our business at all times. We specifically require compliance with legal mandates and company policies relating to the privacy of communications and the security and privacy of customer records. Failure to meet these standards may result in disciplinary action, up to and including dismissal.

## **LINKS TO OTHER WEBSITES**

Our website contains links to other sites. LS Networks is not responsible for the privacy practices, privacy statements, or content of those other sites and does not intend to endorse, affirm or support the content, viewpoint, policies, products or services of any linked site.

## **CONTACT**

Please direct all privacy related questions and concerns to [compliance@LSNetworks.net](mailto:compliance@LSNetworks.net). Please specify "Privacy Policy" in the subject line of your email message and contact information so we can respond to your inquiry.

## **CHANGES TO THE POLICY**

LS Networks reserves the right to amend this Policy at any time without notice by posting a revised Policy to this website. You indicate your acceptance of the Policy as revised by continuing to use LS Networks services and/or this website after the Policy has changed. We encourage you to review this Policy periodically to check for changes. Revised & effective as of April 20, 2015.

